



## 2017 HEDLAND ART AWARDS

CELEBRATING 10 YEARS  
OF ARTS IN HEDLAND

## TERMS AND CONDITIONS OF ENTRY & ENTRY FORM

### ELIGIBILITY

The Hedland Art Awards exhibition will open at the Port Hedland Courthouse Gallery on Friday 6 October, 2017 and will run until December, 2017.

The Awards are open to artists living within the Pilbara, Kimberley, Mid West, Gascoyne, and Goldfields-Esperance regions. In the case of transient residents, applicants must have spent 6 months or more of the last year in these regions.

Applicants can submit a maximum of two (2) pieces of their own, original artwork. These artworks must have been created within twelve months prior to the 2017 Hedland Art Awards (i.e. created between October, 2016 to October, 2017). Artworks submitted must not have been exhibited in any form prior to being entered, and all artworks entered must be available for sale.

Artworks of any medium may be entered except photography and digital media. Digital media and photography may only be used in support of the artwork, but may not be the main component of the work. It is advised that anyone submitting work with any photographic or digital components first consult the curatorial team ([curatorial.regional@form.net.au](mailto:curatorial.regional@form.net.au)).

### APPLICATION PROCESS

Application forms and fees must be received at the Port Hedland Courthouse Gallery by 4.30pm, Friday 25 August 2017. Late entries will not be accepted.

Entry fees are non-refundable. Fees per work submitted are \$35 and \$20 concession for students under 18y/o, pension and social security benefit recipients. Proof of concessionary status will be required with the application form.

### ABORIGINAL ART CENTRE ENTRIES

Aboriginal art centre entry forms are to be completed by the art centre representative, on behalf of all of the applying artists (one entry form for all artists). The art centre address, contact, payment and bank account details are to be listed. Art centre applicants are asked to provide a SAM report of the artworks being submitted alongside the application form. In the case of unfinished or un-catalogued works, a separate document listing details of artworks for entry may be submitted. Any queries about this submission process, please contact [mail@courthousegallery.com.au](mailto:mail@courthousegallery.com.au), or call the Gallery on 08 9173 1064.

### DELIVERY OF WORKS

Works must be delivered to the Courthouse Gallery from 11 - 16 September between 9am - 4.30pm on weekdays, 9am - 3pm on Saturday.

Posted artwork is to be marked ATTN: Hedland Art Awards, Port Hedland Courthouse Gallery, 16 Edgar Street, Port Hedland, WA, 6721. The Gallery cannot arrange pick-up of artworks. Posted work must arrive on or before 16 September, 2017.

Arrangement and associated costs of artwork delivery (including transit insurance) to and from the Gallery is the sole responsibility of the applicant. Artworks must be collected from the Courthouse Gallery promptly on notification from Gallery staff; uncollected work remains the responsibility of the applicant, not the Gallery. Anyone collecting artwork on behalf of an artist must be arranged with Gallery staff prior to collection. Works which have not been collected by the required date will be returned via registered post at the cost of the applicant.

All submitted works must adhere to the 2017 Hedland Art Awards Hanging Guidelines (available on the Courthouse Gallery website). Works not presented as such will not be accepted.

### PRE-SELECTION OF WORKS

Applicants are advised that this is a curated exhibition, and not all entries will be selected to exhibit. All works entered are subject to pre-selection by a qualified panel who reserve the right to select works dependant on overall quality, design, originality, technique, eligibility and available space. Discussion of unselected works will not be entered into. A maximum of one artwork per artist will be included in the exhibition, and inclusion is not guaranteed.

Unselected applicants will be advised as such by Monday 2 October, 2017. Entry fees for unselected works will not be refunded and unselected works must be collected from the Gallery by Wednesday 4 October. Names of successful applicants will be publically released on the Courthouse Gallery website on Wednesday 4 October, 2017.

## JUDGING PANEL

The Hedland Art Awards will be judged by a panel of independent judges, to be announced. The judges' decisions are final. No correspondence or discussion will be entered into.

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## SALE & DISPLAY OF WORKS

The applicant must provide a cost price for each artwork submitted. This amount represents the payment that will be made to the artist in the event of an artwork sale, not the final retail price. The retail price will be calculated by gallery staff, and will be the cost price provided, plus the FORM commission of 33.3% and GST.

If the applicant is not supplying an ABN, a Statement by Supplier form must be submitted alongside the entry (available on the Courthouse Gallery website). Please note - having an ABN does not mean that you are registered for GST. If you are unsure if you are registered for GST, please contact the ATO.

The applicant will receive payment for works sold by the end of the month following the close of the exhibition (closing date to be confirmed). Unsold artworks must be collected from the Courthouse Gallery promptly on notification from Gallery staff; uncollected work remains the responsibility of the applicant, not the Gallery.

Due to limited hanging space, exhibited work may not be displayed to the applicant's exact specifications. Works are hung at the gallery's discretion and discussion will not be entered into.

## TERMS

By submitting work into the 2017 Hedland Art Awards you understand the conditions of entry, delivery, pre-selection, judging and sales in addition to the following:

- Works, while exhibited at the Courthouse Gallery, will be covered by FORM's insurance. However, neither FORM nor the Courthouse Gallery take any responsibility for insurance of work during transportation. All care will be taken in the handling of artwork; however neither FORM nor the Courthouse Gallery will accept any responsibility for damaged work.
  - Photographs of exhibited work may be used on the FORM/Courthouse Gallery website or any other form of media for promotion, publicity and/or marketing purposes by FORM, for a period of up to 10 years.
  - Selection of works to be exhibited is at the sole discretion of the pre-selection panel. Discussion of unselected works will not be entered into.
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Application forms and payments are to be submitted by 4.30pm, Friday 25 August 2017.

Late entries will not be accepted. Complete the entry form online or send completed entry forms to:

**Port Hedland Courthouse Gallery,  
16 Edgar Street,  
Port Hedland, WA, 6721**

or [mail@courthousegallery.com.au](mailto:mail@courthousegallery.com.au)

## ENTRY FORM

Name		Phone (h)	
Address		Phone (m)	
State	Postcode	Email	
Are you registered for GST? : YES <input type="checkbox"/> NO <input type="checkbox"/>		Your ABN: (if applicable)	
Please tick if you are: Under 25 <input type="checkbox"/> An Indigenous Artist <input type="checkbox"/>		*If you have not supplied an ABN, please complete a Statement by Supplier form, available on the Courthouse Gallery website.	

## BANK DETAILS

The details you provide below will be used in the event of an artwork sale.

Account name	Bank
BSB	Account Number
Branch	

Un-priced entries and changes will not be accepted. Having an ABN does not mean you are automatically registered for the GST. If you are in doubt, please check with the Australian Taxation Office. If you do not have an ABN and consider yourself a hobbyist/artisan, please complete an ATO 'Statement by a Supplier' form (available from [www.ato.gov.au](http://www.ato.gov.au)).

## DETAILS OF WORK/S

Title of Work (1)*	Title of Work (2)*
Medium	Medium
Dimensions	Dimensions
Cost price** (exc. GST)	Cost price** (exc. GST)

**\*This is the payment you will receive should the artwork sell, and does not include the gallery commission of 33.3% and GST)**

## APPLICATION FEES

Entry fee (per work) is \$35 or \$20 concession. Application fee is non-refundable.

Number of Submissions	1 <input type="checkbox"/>	2 <input type="checkbox"/>	
Payment Method	Cheque* <input type="checkbox"/>	Credit Card <input type="checkbox"/>	*Cheques can be made payable to the Port Hedland Courthouse Gallery.
Credit Card	Visa <input type="checkbox"/>	Mastercard <input type="checkbox"/>	
Card Number		Expiry date	
Name on Card			
CCV number			
Please tick if you want a receipt <input type="checkbox"/>		<b>DECLARATION I, the undersigned, have read and agree to the conditions of entry set out in this brochure.</b>	
Signature		Date	